



## **Job Title: Outreach Specialist/ Violence Interrupter (Temporary)**

Reports To: Chief of Public Health and Safety

Employment Type: Part-Time, Temporary, Non-Exempt

Hourly Rate: \$25.00 - \$29.00/hour

Location: Hybrid — Vallejo-area hospitals, Center for Urban Excellence Office, and community sites throughout Solano County

Duration: Through June 2027 (with potential for extension)

### **Organization Overview**

Live. Lead. Thrive.

The Center for Urban Excellence (CUE) is a community-rooted nonprofit advancing equity, resilience, and opportunity for system-impacted youth, adults and families in Solano and Contra Costa counties. Grounded in our mission to champion antifragility, we transform adversity into strength by providing culturally responsive programs that integrate art wellness, workforce development, education, and community healing.

CUE works at the intersection of public health, safety, and economic mobility, supporting young people, adults and families impacted by systemic inequities, violence, and barriers to opportunity. Through trauma-informed care, credible messenger mentorship, and career pathways, we equip participants with the tools to heal, lead, and thrive.

Our work is powered by strong partnerships with community organizations and public agencies, allowing us to deliver impactful programs that bridge gaps in access and create sustainable pathways to education, employment, and long-term stability.

### **Position Summary**

The Outreach Specialist/Violence Interrupter plays a vital role in CUE's Hospital Violence Intervention Program (HVIP), VISIONS Program for Gun Violence and/or Prop 47 for justice-involved individuals by providing direct outreach and mediation services to individuals. Working closely with the Chief of Public Health and Safety and the Intervention Specialist

Serving as a credible messenger, this position includes active engagement in high-risk situations, crisis response, case management, and community-based support. The ideal candidate has lived experience, strong conflict resolution skills, and a deep understanding of the root causes of violence, SUDs and mental health challenges in communities.

### **Essential Job Functions**

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Vallejo, CA 94591

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- Identify and engage individuals who are at high risk of gun violence, or justice involved as well as experiencing substance use or mental health challenges, using trusted networks, community relationships, outreach, social media, and other targeted engagement strategies.
- Attend community events to engage high-risk individuals and build relationships.
- Build strong relationships with high-risk individuals, their families, and their networks to establish trust and become a trusted source of support and guidance.
- Conducts proactive outreach to individuals at high risk of gun violence, or experiencing justice-involvement, mental health and/or substance use challenges
- Engage with the broader community to foster a culture of peace, identify potential conflicts, and educate individuals at risk of gun violence about available resources, conflict resolution strategies, and the importance of seeking help.
- Connect individuals impacted by gun violence or experiencing justice-involvement, mental health and/or substance use challenges with resources and support services that can address the underlying issues contributing to violence, such as job training, housing assistance, or mental health services.
- Document case notes, contact sheets, monthly reports, etc. with a high level of accuracy and proficiency, entering case management data into JotForm System.
- Work closely with other programs and community organizations to coordinate efforts and maximize impact.
- Participate in hospital and community-based crisis response strategies.
- Work to shift individual and community norms away from violence and towards peaceful conflict resolution.
- Works with management to perform outreach and informational presentations within the community

### **Additional Office-Based Essential Functions**

- Use of standard office equipment such as computers, phones, copiers, printers, and scanners.
- Frequent use of computer applications including word processing, spreadsheets, email, and database management.
- Perform administrative tasks such as scheduling, reporting, and maintaining electronic records.
- Communicate effectively via email, phone, virtual meetings (e.g., Zoom), and in person.
- Maintain confidentiality in accordance with HIPAA, FERPA, and agency standards.
- Work independently with minimal supervision and as part of a multidisciplinary team.

### **Physical and Environmental Requirements**

- Must be able to sit, stand, walk, bend, and occasionally lift up to 25 pounds.
- Ability to travel throughout Solano County; must have reliable transportation, a valid California driver's license, and proof of insurance.

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- This role involves both indoor office work and fieldwork in community settings.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

## **Qualifications**

- Associate's degree in Social Work, Public Health, Criminal Justice, Psychology, Sociology, Ethnic Studies, or a related field; requirement may be waived with at least 2 years of relevant experience
- Minimum of 1 year of experience in community outreach and/or social services, preferably in violence intervention, substance use intervention, mental health support, or trauma recovery
- Strong understanding of social determinants of health, factors contributing to gun violence and justice involvement
- Excellent communication, interpersonal, and organizational skills
- Ability to build trust and work effectively with diverse populations
- Proficiency in data collection, reporting, and basic analysis
- Knowledge of crisis intervention, trauma-informed care, harm reduction, mental health first aid, and community-based resources related to gun violence
- Ability to maintain confidentiality and handle sensitive information with discretion
- Bilingual in Spanish and English is PREFERRED but not required.

## **Equal Employment Opportunity**

CUE is an Equal Opportunity Employer and complies with all applicable federal, state, and local employment laws. We encourage applicants from all backgrounds to apply, and do not discriminate based on race, gender, disability, age, religion, sexual orientation, or any other protected status under California law.

**Send resume, introduction letter and professional references:**

[Careers@centerforurbanexcellence.org](mailto:Careers@centerforurbanexcellence.org)

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